

## LOWER-NURSERY ADMISSION 2025 – 2026 SESSION

### GENERAL INFORMATION

PLEASE CHECK THE SCHOOL WEBSITE ON 13<sup>TH</sup> AUGUST 2024 FOR  
ONLINE APPLICATION FORM



LORETO CONVENT  
G. T. ROAD, ASANSOL – 713301  
PASCHIM BARDHAMAN  
WEST BENGAL

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### Registration Process for Online Application

General information for Lower-Nursery Application for the Session – 2025 - 2026

1. Application Form for admission to Lower-Nursery for **girls born between 01.04.2021 and 31.03.2022 (Both days inclusive)** will be **available online from 13<sup>th</sup> August 2024 to 27<sup>th</sup> August 2024, both days inclusive.** The Application Form will be available to **FILL UP AND SUBMIT ONLINE** on an online payment of Rs. 800/- (Non – Refundable).
2. **Last date for ONLINE SUBMISSION of application form is 27<sup>th</sup> August 2024.**

### Procedure for applying:

- **Online Application Form should be filled in *English & in Block Letters.***
- **The duly filled in Application Form online MUST BE downloaded and a print out (Hard copy) of it along with copies of the Required Documents, sealed in an envelope should be dropped in the “Drop Box” placed at the main gate of Loreto Convent, Asansol between **16<sup>th</sup> August 2024 and 29<sup>th</sup> August 2024, both days inclusive.** (Monday to Saturday, From 8:30am to 3:00pm)**
- **Documents Required:**
  - (i) **Proof of Age: Municipal Corporation Birth Certificate and Hospital Certificate. For Catholic/Christian Students - Municipal Corporation Birth Certificate, Baptism Certificate and Letter from the Parish Priest.**

- (ii) Please attach any one of the following as proof of your address. No other proof will be accepted.
- a. Aadhar Card
  - b. Current Electricity Bill
  - c. Passport
  - d. Voter ID
  - e. Ration Card
- (iii) Family Photograph (Mother, Father and Children) [ 10cm x 8cm ]
- (iv) SC/ST/OBC Certificate (if applicable)
- (v) Proof of Occupation
- (vi) Proof of Income – Salary Statement of both Parents.
- (vii) For past pupil of Loreto – Character Certificate issued by the School or any other School identification of mother.
3. List of selected candidates for an interactive session will be displayed on our website/School's Notice Board. (**Tentative dates for Interaction – 26<sup>th</sup>, 27<sup>th</sup> & 28<sup>th</sup> September 2024**)
4. Parents of selected candidates **MUST CARRY the original documents and the receipt of payment for the Interactive Session.**
5. If you have any queries, please contact the School Office through the following:  
Landline No.: 0341-2281099; Mob. No.: 9679004116  
(Monday to Friday: 9am – 2pm, Saturday: 9am – 12 pm)

***The application form will be cancelled/rejected in case of incorrect OR incomplete information.***

***Applying for admission does not guarantee admission***

**YOUR CHILD WILL LOSE HER CHANCE OF SEEKING ADMISSION IF RECOMMENDATION/OFFER FOR DONATION IN ANY FORM IS MADE FROM ANY QUARTER.**



**PRINCIPAL**

**1<sup>st</sup> AUGUST 2024**